



1735 Simpson Ave. Ocean City, NJ 08226 • (609) 398-6900 • Visit us at www.OCNJ.US

Making an Account on RecDesk

- Open your browser and go to <https://ocnj.recdesk.com/Community/Home>
- At the top left of the page click on **Create Account**.
- Fill out all the information required and click on **Continue**.
- Fill out all of the information on the next page and click **Submit**.
- You have now created a RecDesk account and will direct you to your profile.
- To sign into your account in the future go to <https://ocnj.recdesk.com/Community/Home>
- At the top right of the page click on **Sign In**.
- Enter your username and password into the required fields and click **Sign In**.
- This will bring you to your profile page where you can view and edit your information.

Reserve your program online with RecDesk

Making a Reservation

1. Sign-In to your **RecDesk** account by going to OCNJ.RECDESK.COM
2. Click on **“Programs”**, located at the top of your screen.
(For mobile devices: select the three lines in the top right- hand corner of your screen)
3. Here you can sort the programs by using the filter.
EX. Fitness Center: for indoor & cycle classes. Aquatic Center: for adult fitness swim & swim lessons
4. When you locate your session, click on **“Register Now”**
5. Select the specific member that the registration is for
6. Select **“No Fee”** front the drop down menu and hit **“save”**
7. Proceed to the **“Shopping Cart”** and **“Check out”**
8. You are successfully registered for a program!

OCNJ.RECDESK.COM

If you have any questions please don't hesitate to call us: 609-398-6900